

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, July 31, 2007**

The Brookings County Board of County Commissioners met in regular session on Tuesday, July 31, 2007 with the following members present: Don Larson, Mary Negstad, Deanna Santema, Dennis Falken, and Emil Klavetter.

## **CALL TO ORDER**

Chairperson Klavetter called the meeting to order.

## **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

## **CONSENT AGENDA**

Chairperson Klavetter declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the July 31, 2007 Commission Meeting, and the minutes from the July 24, 2007 Commission Meeting.

## **ROUTINE BUSINESS**

Deputy Auditor, Krista Spence presented the board with the Auditor's Report.

Be it noted, Chairperson Klavetter signed claims for the July 2007 Payroll Additives: AFLAC, insurance \$2,550.30; Avesis Incorporated, insurance \$1,154.48; Office of Child Support Enforcement, child support \$1,054.00; Delta Dental, insurance \$2,884.40; Flex One, unreimbursed medical \$1,911.60; Fort Dearborn Life, life insurance \$644.60; Fort Dearborn Life, basic life insurance \$396.20; Garnishment \$765.67; Local Teamsters, union dues \$952.00; SDRS, retirement \$36,323.92; SDRS Supplemental, retirement \$1,555.00; EFTPS \$73,019.23; Wellmark Blue Cross, insurance \$49,497.85.

Payroll totals for the month of July 2007 is as follows: Commission \$19,460.21; Elections \$1,453.13; Auditor's Office \$9,992.47; Treasurer's Office \$19,282.51; States Attorney's Office \$23,838.51; Custodial Buildings \$7,549.22; Director of Equalization \$21,218.14; Register of Deeds \$9,783.39; Veteran's Service Officer \$3,656.24; Sheriff's Office \$51,950.11; County Jail \$50,727.64; Contract Law Enforcement \$12,150.77; Emergency Management \$7,264.42; Drainage \$2,234.34; Highway \$64,540.99; Welfare \$4,586.73; Community Health Nurses \$3,613.57; Women, Infants, & Children \$3,446.41; County Extension \$6,418.38; Weed Control \$19,799.27; Planning & Zoning \$6,279.58.

Be it noted, the salary changes were approved: Routine Step Increases: Jeff Anderson \$16.49 to \$16.79; Dan Hougland \$17.73 to \$18.04; Resignations: Debra Sommervold.

Tim Seck, of PPM Energy scheduled time on the commission agenda.

## **REGULAR BUSINESS**

David Swisher, Deputy Emergency Management Director, presented the National Incident Management System (NIMS) implementation plan to the board. Motion by Negstad, seconded by Santema to approve and authorize Chairperson Klavetter to sign the 2007 NIMS Jurisdiction Self-Certification. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion carried.

Patrick Carey, Banner Associates Inc., presented a project for the Lake Poinsett Sanitary Sewer System. Highway Superintendent, Ted Eggebraaten discussed trench settlement issues.

The second reading of Ordinance #07-01, An Ordinance establishing overweight vehicle permits for county roads in Brookings County was held.

Motion by Falken, seconded by Negstad to approve and authorize Chairperson Klavetter to sign Ordinance #07-01. Motion by Larson, seconded by Negstad to delay action. Roll Call Vote: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel updated the board on the NACo Prescription Drug Discount Card Program usage.

Motion by Santema, seconded by Klavetter to approve and authorize Chairperson Klavetter to sign a letter for Reimbursement for IMT Salary and Benefits for Emergency Management Director, Todd Struwe. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye." Motion carried.

Commission Assistant/Human Resources Director Stephanie Vogel met with the board to discuss personnel matters, correspondence received.

Tim Seck, PPM Energy Project Developer, presented a progress report on the wind farm and discussed the applications of occupancy of county highway right-of-ways.

Motion by Negstad, seconded by Larson to act on Ordinance #07-01. Roll Call Vote: Falken "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye." Motion carried.

Motion by Larson, seconded by Klavetter to amend Ordinance #07-01 to replace "Highway Superintendent" with "Highway Superintendent, or his/her designee" and to add "which rules and regulations shall be approved by the Brookings County Commission" to the end of the first sentence in Article XI. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye," Klavetter "Aye." Motion carried.

Roll Call Vote on original motion to approve Ordinance #07-01 as amended: Negstad "Aye," Santema "Aye," Falken "Aye," Larson "Aye," Klavetter "Aye." Motion carried.

Be it noted, the board discussed space needs options.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Larson had no report.

Commissioner Negstad reported on the Domestic Abuse Shelter meeting.

Commissioner Santema reported on the Swiftel Center Board meeting and the Budget Advisory Board meeting.

Commissioner Falken had no report.

Commissioner Klavetter reported on the 1<sup>st</sup> District picnic/meeting and a letter from the City of Elkton regarding a TIF district.

### **EXECUTIVE SESSION**

Motion by Negstad, seconded by Santema to enter into executive session at 10:15am. Roll Call Vote: Santema "Aye," Falken "Aye," Larson "Aye," Negstad "Aye," Klavetter "Aye." Motion Carried. Chairperson Klavetter declared the executive session over at 10:32a.m. Reason - Personnel. Be it noted the board agreed by consensus to rescind the resignation notice submitted by Kristin Witchey.

### **ADJOURNMENT**

There being no further business, Chairperson Klavetter declared the meeting adjourned until 8:30am Tuesday, August 7, 2007.

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Krista Spence  
Deputy Auditor  
Brookings County Auditor's Office